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APPROVED:

Rector of EETI named after  
academician K. I. Satpayev



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«31» August 2022

## QUALITY MANAGEMENT SYSTEM

### POSITION

## ANTI-PLAGIARISM REGULATIONS

QMS-P-7.2.2-05-2022

## Introduction

**1 DEVELOPED BY** the Quality Management System, Standardization and Norm Control Management Service

**2 INTRODUCED** by the Quality Management Systems, Standardization and Norm Control Management Service

**3 DEVELOPER:**

T.V. Diba -Head of the Department of Management of the Quality Management System, Standardization and Standard Control

**4 APPROVED AND PUT into EFFECT** by the Rector on the basis of the decision of the Academic Council of the Institute 31» август 20 No. 1 dated August 31, 2021

**5 EXPERTS:**

- 1) Khammetova Zh. N. -Vice-Rector for Research and International Relations connections.
- 2) Imangazinova D. K. -Vice-rector for Academic Affairs;
- 3) Kadyrbekova K. K.-Head of the department "Educational part".

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## 1 Scope of application

This Anti-Plagiarism Regulation (hereinafter referred to as the Regulation) sets out the procedure for verifying written works using the system "StrikePlagiarism.com.com" (hereinafter referred to as the System) in the Institution "Ekibastuz Institute of Engineering and Technology named after Academician K. Satpayev Institute (hereinafter referred to as the Institute).

The regulation is introduced in order to increase the level of self-discipline of students and respect for intellectual property rights.

This Regulation applies to students enrolled in all educational programs of the Institute, and university employees engaged in teaching activities.

## 2 Normative references

This Regulation uses references to the following regulatory documents:

- Law of the Republic of Kazakhstan dated July 27, 2007 No. 319-III "On Education";
- Order of the Minister of Education and Science of the Republic of Kazakhstan dated July 20, 2022 No. 604 "On approval of State mandatory education standards for all levels of education";
- Order of the Minister of Education and Science of the Republic of Kazakhstan No. 595 dated October 30, 2018 "On approval of Standard Rules for the activities of relevant types of educational organizations";
- Order of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011 No. 152 "On approval of the Rules for organizing the educational process on credit technology of training";
- Charter of Ekibastuz Engineering and Technical Institute named after academician K. Satpayev.

## 3 Basic concepts and definitions

*An author* is a bachelor's degree student who submits their work for verification in the System.

*The final thesis* is an independent scientific research written by the Author for the purpose of public defense and obtaining an academic degree.

*Anti-plagiarism system operator* - responsible employee for checking for the presence of standard control in written works (term papers, diploma projects (works) and uploading final works to the System.

*Plagiarism in a thesis/course work/project* is the borrowing of fragments from other texts published in paper or electronic form, without specifying a full link to the sources and enclosing other people's materials in quotation marks or other graphic and syntactic highlighting.

*Plagiarism* – deliberate attribution of authorship to someone else's work.

*StrikePlagiarism.com* (hereinafter referred to as the System) is an anti-

plagiarism Internet system that allows you to check the originality of final works (theses/projects).

*An alarm* is a notification in the Similarity Report that indicates the presence of characters from the alphabets of other languages in the document being checked. The alarm function draws the Supervisor's attention to the validity of using the specified symbols, the presence of which may indicate an attempt to falsify the coefficients in the Similarity Report.

Documents that contain an alarm are highlighted in yellow in the list of documents, and in the corresponding Reports, Similarities are marked with an exclamation mark.

*Report/The protocol for checking for unauthorized borrowings (plagiarism)* is a document created by the System that contains information about borrowings found in the document being checked.

*Similarity Coefficient #1* is a value (expressed as a percentage) that determines the level of borrowings found in certain sources (the university database, the database of other universities, and the Internet resource), consisting of at least 10 words.

*Similarity Coefficient #2*-ego percentage value that defines borrowings taken from certain sources (university database, database of other universities participating in the database exchange program, and Internet resource), consisting of at least 25 words.

## **4 General provisions**

4.1 Students' written evaluated works (term papers, theses (projects)) are checked for the presence of borrowed material and the use of text with synonymous replacement of words and expressions without changing the meaning (paraphrase), including the use of text translated from another language (hereinafter - borrowing).

4.2 All written works specified in clause 4.1 must be performed by students independently under the supervision of the teacher (scientific supervisor).

4.3 Plagiarism in this Provision means borrowing from Internet resources, except for resources that publish regulatory legal acts, SNiPs, regulations, etc.

Plagiarism is not a statement of a well-established, scientifically based research methodology (analysis), calculation method, if there is a link to its source.

4.4 The basis for checking the work for plagiarism is the author's statement in accordance with the Form "Student's statement on the originality of the work" of Appendix A. Non-independent performance of written works is considered as behavior unworthy of a student at the university who violates the Code of Ethics for teachers and students of the Institute.

4.5 In order to monitor the independent performance of written works by students, the Institute uses the system "StrikePlagiarism.com.com" link to the site [www.strikeplagiarism.com](http://www.strikeplagiarism.com), which makes it possible to identify the degree of borrowing of information in the specified works.

4.6 The task of the System is to accurately determine the degree of possible similarity in the registered text compared to the content in databases and the Internet.

The system provides the above information, which allows you to make an independent assessment of the legality of borrowings found in the analyzed content of the document.

4.7A thesis (project) or course work is accepted for defense by the supervisor if :

- The Similarity Coefficient 1 (hereinafter referred to as KP1) does not exceed 40 %
- The Similarity Coefficient 2 (hereinafter referred to as KP2) does not exceed 10 %
- Expressions without changing the meaning (paraphrase) do not exceed 200.

4.88 On the basis of the Protocol on checking for unauthorized borrowings (plagiarism) (hereinafter referred to as the protocol), the scientific supervisor and the head of the department make a decision on admission/ non – admission of the final work to the defense.

4.9 The report of the test results is included in the student's written work.

## **5 Procedure for checking and making a decision on the admission of a student to the University public protection of the work/project**

5.1 By order of the Rector of the Institute, the operator of the Anti-plagiarism system is appointed, who will check for the presence of standard control in written works (term papers, diploma projects (works) and borrowings in students ' written works using the SystemsЫ).

5.2 The Operator accepts final papers from Authors in paper and electronic format (DOC, DOCX, ODT or RTF). After uploading the final work to the system "StrikePlagiarism.com.com" the operator provides the results of the audit in the written form established by the System at the time of the audit.

5.3 The operator keeps a record of all final work checks in the Registration Log.

5.4 Verification of the written work for plagiarism is carried out before the start of the work of the Attestation Commission (AC).

5.5 Authors of works that have not passed verification using the System have the right to finalize and re-check them in due time.

5.6 A single work may be checked for plagiarism no more than three times.

5.7 In case of receiving a negative conclusion during the third review using the System, work for the defense is not allowed.

5.8 If there is a slight deviation from the established threshold level, the final decision on admission to the defense of the work is made by the scientific supervisor and the head of the corresponding department.

5.9 If plagiarism is not eliminated after reviewing the work or the Author is unable to eliminate plagiarism due to various reasons within the time limits set by the Regulations, the work is not allowed to be protected and is subject to revision. Protection of the work is postponed for another time period established by the Institute administration. The subject of the work cannot be changed.

5.10 The student is responsible for timely submission of their written work for

review by the System within the time limits set by this Regulation.

5.11 A positive result is displayed in the system in the form of a Verification Protocol, the result of which is drawn up and signed by the person responsible for verification.

5.11 The form of the Protocol is determined by the current System parameters and is drawn up by printing out the verification results from the Program "StrikePlagiarism.com".

## Appendix A

### Form "Student's application for originality of work"

*QMS-P-7.2.2-05-2019/ F. 5-38*

#### Student's statement about the originality of the work

.....  
 Full name of the student group

I declare that the thesis is: .....

.....  
 .....  
 .....

Prepared exclusively by me,\* and:

- A. Does not infringe the copyright of third parties in accordance with the copyright law
- B. Has not been used in whole or in part as a basis for obtaining a higher education diploma or research degree by me or any other person.
- 1) In addition, I declare that the electronic version of my work submitted by me for verification matches the printed version.
- 2) I hereby confirm that I have been informed about the rights and obligations of a student of the Institute and the rules regarding the verification of the originality of scientific papers. Therefore, I declare that I agree to the processing of my written\*\* works in accordance with the anti-plagiarism procedures of the Institute, as well as to archiving these works in the databases of the Internet system strikeplagiarism.com in accordance with the Institute's anti-plagiarism rules and procedures.

.....  
*Date Signature* .....

\* Taking into account the significant contribution made by the supervisor of the research work  
 \* \* Processing means comparing the content of the work submitted for review to the Internet System StrikePlagiarism.com to identify borrowing facts, generate a Similarity Report, and store documents in the database to compare work data with future work.



